



# Duplicate Certificate Request

Due to limited storage space, we do not keep extra certificates after the course has been completed. However, we can have a duplicate certificate made and copied for you.

To cover our costs, a \$10.00 prepaid fee (U.S. currency) per certificate must be submitted with your request.

Please complete this form, include your payment and return to:

Institute of Police Technology and Management  
University of North Florida  
12000 Alumni Drive  
Jacksonville, Florida 32224-2678  
Phone: (904) 620-4786 • Fax: (904) 620-2453

Student's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

Student's Social Security Number: \_\_\_\_\_

Name of Course(s) and Date(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Signature: \_\_\_\_\_

**Amount enclosed:** \$ \_\_\_\_\_

\_\_\_\_ Check/Money Order (Please make checks or money orders payable to IPTM/UNF.)

\_\_\_\_ Charge my: \_\_\_\_ Visa \_\_\_\_ MasterCard \_\_\_\_ Discover \_\_\_\_ American Express

*(Please download a Credit Card Authorization form and submit it with this request.)*