



# Adobe Photoshop for Law Enforcement

## (40 Hours)

In this specialized “hands on” course, we will teach you court approved techniques that can be used to enhance forensic digital images. You will also learn how to archive and database all of your agency’s digital photos and create standard operating procedures for a proper chain of custody.

You will learn how to use the image enhancement tools available in Adobe Photoshop while we explain the do’s and don’ts of the software. We will show you the best methods for fingerprint pattern enhancements so that your work will stand up to challenges by the court. Course assignments will become increasingly more advanced as each new project will build upon the previous one. A comprehensive individual enhancement exercise will serve as a final exam and you will be required to answer, in a simulated moot court fashion, questions regarding the enhancements you made.

You will also learn methods for managing and archiving the photos taken on a daily basis by your agency’s personnel. You will be required to create a work flow system for the storage of photos and will set-up a database to use during the week. In addition, we will show you how to develop standard operating procedures for governing image management and maintaining a proper chain of custody in compliance with judicial guidelines.

### Topics include:

- Introduction to Adobe Photoshop
- Image management systems
- Digital imaging in the news
- Current approaches to digital imaging
- Image database systems
- Standard operating procedures
- Enhancing fingerprints and footwear patterns
- Pre-trial preparation, courtroom presentations and testimony

**Prerequisite:** You must have attended IPTM’s *Digital Photography for Law Enforcement* course, or its equivalent, prior to registering for this class. In addition, you should have a working knowledge of Microsoft Windows and PowerPoint as well as a basic knowledge of Adobe Photoshop.

**Audience:** Patrol officers, newly assigned and seasoned detectives, investigations supervisors, crime scene technicians, medical examiner and coroner investigators, military investigative personnel as well as law enforcement members who are responsible for archiving digital photographs for their agency as well as those who are charged with the tasks of processing photographs for courtroom display and preparing photographed patterned evidence for comparison purposes

**Course Fee:** \$895

**\* Due to very limited seating, a \$250 non-refundable deposit is required in order to register for IPTM’s Adobe Photoshop for Law Enforcement course. Payment or purchase order must be submitted with registration.**

### COURSE FEE

The course fee includes tuition, a student reference manual and study materials. We accept checks, cash, agency purchase orders and credit cards. Credit card payments may be made online using your Visa, MasterCard, Discover or American Express card. **Due to very limited seating, a \$250 non-refundable deposit is required to register for computer or digital photography courses. Payment or purchase order must be submitted with registration.**

### REGISTRATION

Register online at [www.iptm.org](http://www.iptm.org). A minimum number of registrations must be received for a class to run as scheduled. When the minimum criterion has been met, written confirmation will be mailed, faxed, or emailed to you.

**Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.**

### REFUND POLICY

A 10% administrative fee will be assessed to all refunds. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course.

### TRANSPORTATION AND LODGING

Most locations are served by several major airlines. Ground transportation, food and lodging are the responsibility of the student. However, hotels in the listed areas offer a special rate to IPTM program participants. For more information, please visit our website at [www.iptm.org](http://www.iptm.org) or call us at (904) 620-IPTM.

### CONTINUING EDUCATION CREDITS

Continuing Education Units (CEUs) are available through IPTM. Please call us at (904) 620-IPTM for details.

**To register for this course online, please visit our website at:**

**[www.iptm.org](http://www.iptm.org)**

# Institute of Police Technology and Management University of North Florida

## Registration Form

(Please type or print)

NAME \_\_\_\_\_ SS# \_\_\_\_\_

ORGANIZATION \_\_\_\_\_ TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

Course Title: \_\_\_\_\_

Course Fee\*: \_\_\_\_\_

*\* Due to very limited seating, a \$250 non-refundable deposit is required in order to register for computer software or digital photography courses. Payment or purchase order must be submitted with registration.*

*For online courses, full payment must be received at least one week prior to the first day of class.*

*Please indicate the dates and location of the course for which you are registering:*

Course Dates: \_\_\_\_\_

Course Location: \_\_\_\_\_

**Please do not make  
airline reservations until you receive  
written notification confirming that the  
course will run as scheduled.**

**You can also register online at: [www.iptm.org](http://www.iptm.org)**

### Authorizing/Registering Official

*Americans with Disabilities Act Program Accessibility: Individuals who require reasonable accommodation in order to participate must notify the registrar at (904) 620-IPTM at least five working days prior to the class.*

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

REGISTERING PERSON'S E-MAIL \_\_\_\_\_

PURCHASE ORDER NUMBER \_\_\_\_\_ [ ] FEE ENCLOSED

*Make checks payable to: Institute of Police Technology and Management*

[ ] SEND INVOICE TO \_\_\_\_\_

**REFUND POLICY:** Effective January 1, 2012, a 10% administrative fee will be assessed to all refunds. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course.



#### Return to:

Institute of Police Technology and Management/University of North Florida  
12000 Alumni Drive • Jacksonville, Florida 32224-2678  
Phone: (904) 620-IPTM • Fax: (904) 620-2453 • website: [www.iptm.org](http://www.iptm.org)